

Process of Application

PROCESS OF APPLICATION FOR PLACES IN JUNIOR INFANTS

- Parents seeking to enrol their child in St. Patrick's, Loreto Primary School, Bray should submit a completed application form to the school during the period stipulated in the Annual Admissions Notice in the year prior to the child starting school (early October to mid-November).
- The Application Form can be downloaded from the school's website via the following link -
- Parents can also request an application form by emailing applications@stpatsbray.com or by writing to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652.
- Parents must provide proof of address (a utility bill) and a copy of the child's Birth Certificate when submitting the application.
- It is preferable that children entering Junior Infants should be four years of age by April 30th in the year of entry.
- If the Board of Management is satisfied that the address given is not the bona fide family residence, it reserves the right to disqualify the applicant.
- Completed application forms and supporting documentation may be submitted by email to admissions@stpatsbray.com or they can be posted to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652.
- Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the Annual Admissions Notice (early December).
- Parents must accept the offer of a place within two weeks of the date of offer.
- All applications for admission received after the closing date, as detailed in the Annual Admission Notice, will be considered, and decided upon, in accordance with our school's Admission Policy.

PROCESS OF APPLICATION FOR PLACES IN A CLASS OTHER THAN JUNIOR INFANTS

- Parents seeking to enrol their child in the school in a class other than Junior Infants for the following school year may also complete an application form from the first week of October of the year prior to the year of entry.
- The Application Form can be downloaded from the school's website via the following link –
- Parents can also request an application form by emailing applications@stpatsbray.com or by writing to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652
- Parents must provide proof of address (a utility bill) and a copy of the child's Birth Certificate when submitting the application.
- If the Board of Management is satisfied that the address given is not the bona fide family residence, it reserves the right to disqualify the applicant.

- Completed application forms and supporting documentation may be submitted by email to admissions@stpatsbray.com or they can be posted to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652.
- Places will be offered to parents in late May/early June when the availability of places in those classes has been determined.
- Parents must accept the offer of a place within two weeks of the date of offer.
- Where the number of children seeking enrolment in any given year or class exceeds the number of places available, the same criteria that are used for the enrolment of Junior Infants will be used to prioritise children for enrolment in such classes.

PROCESS OF APPLICATION FOR A PLACE IN THE SCHOOL DURING THE SCHOOL YEAR

- Parents seeking to apply for a place in the school for their child in any class from Junior Infants to 6th Class during the course of the school year may complete an application form.
- The Application Form can be downloaded from the school's website via the following link –
- Parents can also request an application form by emailing applications@stpatsbray.com or by writing to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652
- Parents must provide proof of address (a utility bill) and a copy of the child's Birth Certificate when submitting the application.
- If the Board of Management is satisfied that the address given is not the bona fide family residence, it reserves the right to disqualify the applicant.
- Completed application forms and supporting documentation may be submitted by email to admissions@stpatsbray.com or they can be posted to St. Patrick's Loreto PS, Vevay Road, Bray, Co. Wicklow, A98 F652.
- If a place is available in the class group for which a parent is applying, such a place will be offered within 21 days of receipt of the completed application form, assuming all supporting documentation has been provided.